

ORLESTONE PARISH COUNCIL

Minutes of Orlestone Parish Council's Meeting held at 7.30pm on Monday 4th June 2018 in The Hamstreet Sports Pavilion, Hamstreet, Ashford, Kent.

Present: Mike Wady (Acting Chairman), Sid Gittens, Tony Isted, Mags Wellsted-Boorman, Steve Shorter, David Weeks and the Parish Clerk (Sue Stiffell).

Also Present: Lee Small (Warehorne Parish Council), residents: George Sparks, Dave Collins and Julian Griffiths
In the Chairman's absence, Mike Wady (vice-chairman) acted as Chairman for the meeting.

1. **Apologies:** had been received from Andy Othen, Tony Isted, Vicky McKissock (working) it was agreed that these apologies be accepted. Apologies had also been received from Kent County Councillor Mike Angell, Borough Councillors Aline Hicks and Gareth Bradford (who were attending a General Data Protection Regulations course) and PCSO Luke Smith who had provided a report. *Following the meeting the Parish Clerk picked up apologies from Parish Councillor David Lancaster and Peter Davison that had been sent at approximately 7.11pm on 4.6.2018 and belated apologies were received from Ian Kirkland.*
2. **Declarations of Interest:**
Declarations of Pecuniary Interest (relating to items on this agenda made in order to comply with the Kent Code of Conduct): None were made at this point from Councillors present.
Declarations of Significant Interest (relating to items on this agenda made in order to comply with the Kent Code of Conduct): It was noted that Mags Wellsted-Boorman was a member of the HDSLAs and Mike Wady had a conflict of interest with the HDSLAs. *During this agenda item Steve Shorter arrived.*
3. **Minutes of the Last Meeting: AGM held on 21st May 2018 – to be authorised as being a correct record.** Mags Wellsted-Boorman proposed that the minutes from the Annual General Meeting held on 21st May 2018 be accepted as a correct record signed by the residing Chairman; Steve Shorter seconded this proposal, which was agreed by all present.
4. **Matters Arising from the Minutes of the Meetings held:** *Items for discussion only; no decisions can be made under this agenda item.*
 - i) Section 106 Funding Victory Hall Play Area: ABC had received tenders for the play area and the Chairman had been invited to be part of the evaluation panel to assess the tenders received. The panel are due to meet on Wednesday 13th June at 1pm in the civic centre.
 - ii) Silent Soldier Campaign: It was noted that the campaign marked the sacrifice of those who fell in the four war years leading up to the Armistice in November 1918. By sponsoring the 'Silent Soldier' campaign funds were provided to the British Legion. The Clerk had sourced the provision of a 'silent soldier' a life size silhouette. Prices provided being: an individual not showing a name retailed at £100 and one showing a name of choice retailed at £250. Cllr Mike Angell had been approached for sponsorship. Details had been circulated via email; it was agreed that further discussion on this issue be held at the next meeting.
 - iii) OPC's Grant Application Form: Details had been placed on OPC's website. Copies of the grant application form were made available to those present.
5. **Reports From Representatives of the Community:**
PCSO Luke Jones: had provided a report (made available to those present), it noted that during the past month there had been one issue of theft/burglary; the importance of securing property and vehicles was noted.
Members Reports:
Highways: During discussion regarding blocked drains in the centre of Hamstreet, it was noted that they had been cleaned/cleared during the week. The Clerk was asked to try and arrange a meeting with a highways representative so that various concerns could be discussed.
Street Lights: The Clerk is to contact Borough Councillor Aline Hicks regarding an update on when the missing street light by Forge Gardens was to be replaced

Overgrown Vegetation & Rubbish: Mike Wady is to speak to the owners of the overgrown hedges in Romney Road and Quince Orchard. Black bags filled with rubbish were continually being left in the alley way at Bunkley Terrace. The Clerk had reported the issue to ABC.

6. Correspondence Received:

- A thank you letter had been received from Hamstreet Bowling Club thanking members for their grant.
- Details regarding training sessions for the new General Data Protection Regulations: KCC are holding a training session on 28th June cost being £25.
- Information from the Society of Local Council Clerks concerning the GDPR which the clerk was going through.
- Membership to KALC – notification of the Annual Subscription Fee of £430.62 plus VAT had been received along with a list of advantages of being a member. Following a brief discussion Sid Gittens proposed that membership not be taken, David Weeks seconded this proposal, which was agreed by those present.
- Notice of the AGM of the Friends of St Mary’s Church being held on 18th June 2018 in the Church of the Good Shepherd at 6.30pm.
- Email from KALC asking that a survey be completed regarding Pannal and Burn Bride Parish Council’s proposal under the Sustainable Communities Act to make the adoption of Community Infrastructure Levy (CIL) mandatory.
- Emails from Mike Goddard in which he reported on the Inspectors Hearing regarding s31 held on 30th May in which he represented OPC. (These had been circulated prior the meeting). He noted:
 - i) Simon Cole (ABC) seemed to strongly support the proposals for s31.
 - ii) The Inspector was polite and picked up on some of the points he made about scale and balance.
 - iii) Points regarding high sensitivity of the landscape and the adverse harmful impact of the proposals had been put across. Hallam’s landscape architect had taken a different view and played down the significance of the landscape.
- Email from Peter Davison who attended the Inspectors Hearing on 30th May as did Parish Councillors Mike Wady and David Weeks (circulated to members prior the meeting). Peter Davison noted:
 - i) Mike Goddard was unconvincing and concentrated on landscape issues. He had not offered a response when asked about views on highways, traffic and road safety.
 - ii) Mike Goddard did not have figures or details for relevant items that had been sent to the Parish Clerk and the Chairman and that it seemed that Mike Goddard had not received them or had not been briefed.
 - iii) The Parish Council should raise an objection on the grounds that OPC had been denied the opportunity to comment on highways and traffic plans.

During discussion the following was noted:

- Mike Wady and David Weeks had been disappointed with Mike Goddard’s representation at the Inspectors Hearing.
- CPRE’s presentation had been impressive.
- The Parish Clerk, the Chairman and Ian Kirkland had provided Mike Goddard with various notes/information.
- The Chairman had spoken to Mike Goddard before the hearing.
- No objection would be raised to ABC.
- It was not known when the The Ashford Local Plan would be found sound and finalised (end of summer?).
- Following receipt of Peter Davison’s email; the Parish Clerk had requested that he contact her via email in future rather than by telephone and that all members be copied into his emails (*for reasons of time, information, openness and clarity*).

Planning Update, Applications Received:

Application No 18/00644/AS

Outline Planning Permission; Land North of St Mary's Close (s31 in the draft local plan)

The application was made available to those present. A draft letter commenting on the application had been drawn up and circulated to members prior the meeting for comment; a few alterations and additions had been made. It was agreed that this final copy be sent to ABC, with an added paragraph highlighting concerns regarding increased flooding in the centre of the village following the development of phase 2 of Lancaster Close. Reports prepared by the landscape expert and drainage expert and photographs of flooding at Cherry Cottage in Romney Marsh Road, Pound Lees Recreation Ground and the main high street would also be attached to the response.

Application No 18/00775/AS

First Floor side extension; 7 Quince Orchard, Hamstreet, TN26 2HB

A resident had emailed the Clerk highlighting that he and a number of neighbours objected to the application. It was noted that the house already had a side and rear extension and a third extension was now proposed. Neighbours were concerned about the further loss of privacy as the new window would overlook the neighbouring garden and that the size of the first floor extension would lead to a loss of natural light and visual amenity.

During discussion it was agreed that a site meeting be organised to discuss the application further.

***BREAK** A short break was held to allow questions from members of the public present, during which discussion was held on application no 18/00644; concern that this application had been put forward before the Local Plan 2030 had been found sound was voiced.*

7. Finance:

A Budget Update/Review: was circulated to those present. It was agreed that funding in the 'Twinning' budget be reduced by £3,000 and that funding in the 'village project/property maintenance' budget be increased by £3,000.

Authorisation of Cheques: Sid Gittens proposed that the following cheques be authorized, Mags Wellsted-Boorman seconded this proposal. It was further agreed that the Chairman could authorise cheques that required signing before the next meeting.

To	Details	Amount	Cheque No.
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8. Date of Next Meetings:

Planning Meeting:

Monday 18th June 2018 at 7.30pm (if necessary)

Parish Council Monthly Meeting:

Monday 2nd July 2018 at 7.30pm

Meeting Concluded 8.30pm

Chairman's Signature: