

## ORLESTONE PARISH COUNCIL

Minutes of Orlestone Parish Council's Meeting held at 7.30pm on Monday 3<sup>rd</sup> September 2018 in The Hamstreet Sports Pavilion, Hamstreet, Ashford, Kent.

**Present:** Andy Othen (Chairman), Mike Wady (Vice-Chairman), Sid Gittens, Mags Wellsted-Boorman, Steve Shorter, David Weeks and the Parish Clerk (Sue Stiffell).

**Also Present:** Borough Councillors 'Brad' Bradford & Aline Hicks, Lee Small (Chairman to Warehorne Parish Council), Peter Davison (OPC's Planning Adviser on the Draft Local Plan).

1. **Apologies:** Vicky McKissock (working), it was agreed that these apologies be accepted. Apologies had also been received from Kent County Councillor Mike Angell (prior engagement)

2. **Declarations of Interest:**

Declarations of Pecuniary Interest (relating to items on this agenda made in order to comply with the Kent Code of Conduct): None were made at this point from Councillors present.

Declarations of Significant Interest (relating to items on this agenda made in order to comply with the Kent Code of Conduct): Mike Wady: conflict of interest with the HDSLAs; Mags Wellsted-Boorman member of HDSLAs.

3. **Minutes of the Last Meeting Held on Monday 2<sup>nd</sup> & 31<sup>st</sup> July 2018:**

Mike Wady proposed that the minutes from the Parish Council meeting held on Monday 2<sup>nd</sup> July 2018 be accepted as a correct record signed by the residing Chairman; Sid Gittens seconded this proposal, which was agreed by all present.

Mike Wady proposed that the minutes from the Planning Meeting held on 31<sup>st</sup> July 2018 be accepted as a correct record and signed by the residing Chairman; Sid Gittens seconded this proposal, which was agreed by all present.

4. **Matters Arising from the Minutes of the Meetings held on 2<sup>nd</sup> & 31<sup>st</sup> July 2018:** *Items for discussion only; no decisions can be made under this agenda item.*

- Ashford's Draft Local Plan: On 8<sup>th</sup> August ABC's website noted that the post hearing advice received following the close of the hearing sessions directed that a number of changes should be made to make the plan 'sound'. ABC are currently preparing a full schedule of the changes, which are known as 'Modifications'. Where the changes are significant (known as 'Main Modifications') ABC will consult on them publicly for six weeks. (*Following the meeting notice was received that the consultation period would run from 13<sup>th</sup> September to 26<sup>th</sup> October 2018.*)

- Disabled Street Lights: Update: during previous discussions regarding the disabled 'traditional' lamp heads that had been removed following structural and electrical testing, OPC had requested that they be returned as these had originally been purchased by the Parish Council. Borough Councillor Bradford had sourced one (the others had fallen apart and were unusable) and this had been returned; Mike Wady had taken delivery of it.

During a brief discussion it was noted that the returned traditional lamp head was damaged and unusable. It was noted that the street light by the crossroads in the centre of the village remained out of service with no lamp head; the clerk is to request that it be fixed.

- Water Damage to Sports Pavilion: the damaged ceilings had now been rectified and payment made for this work had been made. Reimbursement from OPC's insurer (minus £250 excess) was being awaited.

**BREAK** *A short break was held to allow questions from members of the public present,*

5. **100 Year Centenary of End of WW1: Silent Soldier Silhouettes, Poppies & Landscaping:** During discussion it was noted:

- i) Sponsorship forms to help with the purchase of a silent soldier silhouette and landscaping Forge Gardens had been provided from Cllr Mike Angell and Michelle Bryne from ABC.

- ii) It had been confirmed that the price of one silent soldier would be £400 plus VAT from Mather & Smith in Hothfield (they had provided the ones placed in the memorial gardens in Ashford Town). Those present agreed that one be ordered.
- iii) Poppies: Mags Wellsted Boorman is to source the provision of some 20 poppies to be displayed around the village, she understood that these were free from New Romney Royal British Legion but a donation would be required.
- iv) Landscaping of Forge Gardens: Mike Wady highlighted that work had commenced. Concern was raised about the work taking place which seemed rather 'radical' and the lack of a drawing/plan that could explain what was planned. During discussion it was agreed that work cease for the time being and a meeting be held to discuss fully the works planned and a way forward. A short discussion was also held regarding the area's suitability for a memorial service/parade/flag pole.

## 6. Reports From Representatives of the Community:

**Borough Councillor Aline Hicks:** highlighted that she had attended the Merchant Navy Day (*4<sup>th</sup> year of the Seafarers, UK campaign to raise awareness of the nation's dependence on seafarers and shipping*). Aline noted that Ashford Town would be holding twinning celebrations with their twinned towns in France and Germany. She had been involved in discussions regarding village envelopes and their importance and noted that conservation areas had more weight with planners than village envelopes.

Following Aline's report Peter Davison asked about revisions in the National Planning Policy Framework (NPPF); it was noted that the Parish Clerk had not received any information to date. Aline reported that she understood that the changes were minor and that she would receive briefing on any changes.

During a brief discussion members of the Parish Council agreed that a Red Ensign flag be purchased so that it could be flown in 2019 on the Merchant Navy Day. The Parish Clerk is to research into the correct size required.

**Borough Councillor 'Brad' Bradford:** reported that the community mini-bus pilot scheme in Rolvenden was proving popular and a shopping shuttle was to be introduced. He highlighted that Ruckinge Scout Group had a new mini-bus and if a group was affiliated with a parish council they had a good chance of receiving funds to purchase one.

## 7. Members Reports:

### Highways:

It was noted that a site meeting with Highways was yet to be organised – one was required so that particular problems could be highlighted these included:

- i) Overgrowth that was impeding on footpaths and road.
- ii) Missing light head on street light by the crossroads.
- iii) Pot-holes in Church Lane
- iv) Raised kerb – tripping hazard by the building formerly known as 'The Chocolate Box'.
- v) Damaged kerbs and pavement in the village centre caused by vehicles parking on the footpaths in the village centre. It was noted that bollards would prevent this from occurring.

It was agreed that the Parish Clerk put in a request for a site meeting with Darren Anderson again; he had been previously busy with a pot-holing schedule.

The Parish Clerk had contacted those responsible for maintaining the kerb outside Bournewood Stores highlighting its damage and the need for it to be repaired; stating that OPC could be contacted for advice and help if necessary.

**Litter Bins:** Mags Wellsted-Boorman highlighted that public litter bins (particularly those on Pound Lees car park) were being used for household rubbish and personal sanitary wear. During discussion it was agreed that a notice be placed on the bins noting that anyone putting household rubbish in it would be reported for fly-tipping. Mags offered to arrange to do this.

**Rural Means Rural Banners:** During discussion it was noted that Mike had the banners. He asked those present to contact him and arrange a suitable date for them to be put up.

**Johnsons Corner:** David Weeks reported that the contractors employed by the water board had removed all of the hedge at his request which had revealed plastic cladding; he was in the process of removing this. The contractors had also removed all the cuttings. David further reported that he would be using some

strong weed killer to prevent it from growing back. There had been some activity from the works Charles Flisher had organised but there was no new notice board. The Clerk was asked to order some American Flags.

Sports Pavilion Electric Supply: Mags highlighted that the electric supplier had removed the special padlock on the electric supply box just outside Pound Lees car park. The HDSLAs had asked them to replace it.

Street Cleaning: It was noted that complaints had been made regarding cigarette ends outside the Indian restaurant. The Clerk was asked to contact the manager highlighting these complaints and request that suitable provision for their disposal be provided.

Victory Hall Play Area: The Chairman noted that he had requested that regular/weekly photographs be provided of progress being made so that these could be placed on OPC's website. *During this agenda item Borough Councillor Aline Hicks and Gareth Bradford left the meeting.*

## 8. Correspondence Received:

- **Damaged Track by Allotments:** Emails had been sent to Southern Water regarding the damaged track that runs alongside the Hamstreet allotments that their vehicles had caused which was making access difficult for allotment holders to navigate. A promise to investigate and make the good the track had been made. A resident (David White) had chased for a response and the Parish Clerk had also chased this up. It was agreed that a response be chased again.
- **Notice of conclusion of the external audit** had been received. This was made available to those present. It was reminded that the results of the audit needed to be put on OPC's website.
- **The CPRE's Countryside Voice magazine** – this was made available to those present.
- **ABC had supplied a 'Notice of Vacancy'** following the resignation of Tony Isted. ABC will write after 13<sup>th</sup> September to let OPC know if an election has been requested or whether OPC could co-opt to fill the vacancy.

## 9. Planning Update, Applications Received:

Application No: 18/01187 single storey front extension: 17 Fairfield Terrace, TN26 2HS

The plans were made available to those present; it was noted that no comments had been made on ABC's website. During discussion it was agreed that there were no objections to the application.

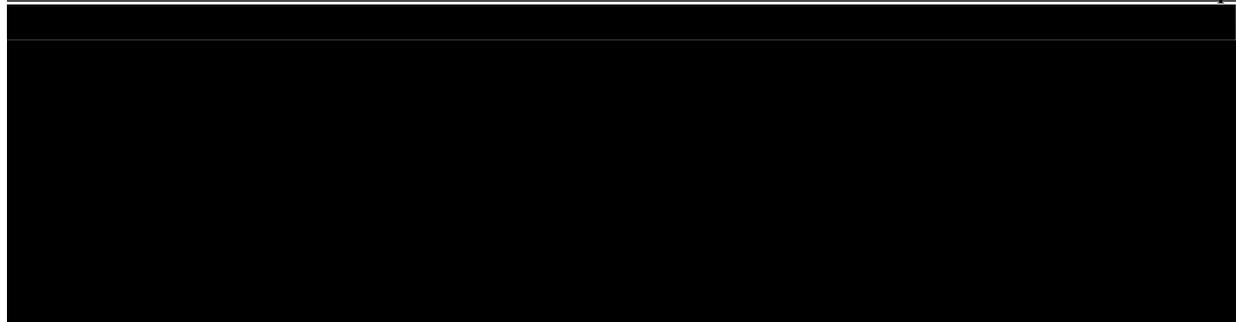
Draft Local Plan: Peter Davison reported that he had attended a recent KALC meeting where discussion had been held regarding ABC's windfall housing policy. Peter recommended that a meeting be held with Simon Cole from ABC to discuss ABC's windfall housing policy and section 106 funding. It was agreed that the Parish Clerk/Chairman contact Simon Cole regarding these issues and invite him to a meeting.

## 10. Finance:

**A Budget Update/Review:** was circulated to those present with a detailed print out showing expenditure records.

**Authorisation of Cheques:** Sid Gittens proposed that the following cheques be authorized, David Weeks seconded this proposal. It was further agreed that the Chairman could authorise cheques that required signing before the next meeting.

To	Details	Amount	Cheque No
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*\*Following the meeting news was received that the HDSLAs had been successful in obtaining a grant worth £16,000 through Leapfrog and British Airways Carbon Footprint Fund which provides financial support for UK local community energy programmes. This funding is to be used for solar panels to be placed on the roof of the sports pavilion; it is hoped that the HDSLAs will save up to 25% on their energy bills with them. JPS Renewable Energy are to provide the panels. HDSLAs asked OPC if they would pay the deposit due for the panels which were due to be fitted during the week commencing 24<sup>th</sup> September explaining that they would reimburse OPC once the grant was received. During an on-line discussion via 'messenger' those present (at this meeting) agreed that a cheque be released so that the deposit could be paid.*

**11. Date of Next Meetings:**

Planning Meeting:	Monday 17 <sup>th</sup> September 2018 at 7.30pm (if necessary)
Parish Council Monthly Meeting:	Monday 1 <sup>st</sup> October 2018 at 7.30pm

Meeting Concluded 9.15pm

Chairman's Signature: