

ORLESTONE PARISH COUNCIL

Minutes of Orlestone Parish Council's Meeting held at 7.30pm on Monday 1st October 2018 in The Hamstreet Sports Pavilion, Hamstreet, Ashford, Kent.

Present: Andy Othen (Chairman), Mike Wady (Vice-Chairman), Sid Gittens, Mags Wellsted-Boorman, Steve Shorter, David Weeks and the Parish Clerk (Sue Stiffell).

Also Present: Lee Small (Chairman to Warehorne Parish Council) and 8 members of the public.

Before formally opening the meeting the Chairman explained that outline planning applications for development opposite the Hamstreet Primary School and off Warehorne Road were in ABC's planning process and were unlikely to go forward until Ashford's Draft Local Plan had been agreed. Comments on these applications could still be submitted to ABC either via their planning portal or through a letter to the planning officer in charge of the applications (Oliver Peel). The Chairman further explained that OPC had already commented on these outline planning applications and the Draft Local Plan. They had paid to be represented at the Inspectors Hearing regarding the Ashford's Draft Local Plan and had paid approximately £6,000 for legal/planning advice. Following a brief discussion all members of the public left the meeting

- 1. Apologies:** had been received from Vicky McKissock (she explained how her work commitments were making it difficult for her to attend regularly, those present commented that they were happy for her to attend when she could) and David Lancaster (in process of moving) it was agreed that these apologies be accepted. Apologies had also been received from Borough Councillor 'Brad' Bradford, Borough Councillor Aline Hicks and Community Warden Kathy Carter,
- 2. Declarations of Interest:**

Declarations of Pecuniary Interest (relating to items on this agenda made in order to comply with the Kent Code of Conduct): None were made at this point from Councillors present.

Declarations of Significant Interest (relating to items on this agenda made in order to comply with the Kent Code of Conduct): Mike Wady: conflict of interest with the HDSLAs; Mags Wellsted-Boorman member of HDSLAs.
- 3. Minutes of the Last Meeting Held on Monday 3rd September 2018:** Steve Shorter proposed that the minutes from the Parish Council meeting held on Monday 3rd September 2018 be accepted as a correct record and signed by the Chairman; Mags Wellsted-Boorman seconded this proposal, which was agreed by all present.
- 4. Matters Arising from the Minutes of the Meeting held on 3rd September 2018: *Items for discussion only; no decisions can be made under this agenda item.***
 - Vacancy: ABC had notified the Parish Clerk that the vacancy created by the resignation of Tony Isted was now a 'casual vacancy' and co-option could take place.
 - Water Damage to Sports Pavilion: Reimbursement from OPC's insurer (minus £250 excess) had now been received.
 - Red Ensign Flag: Ref discussion during the last meeting regarding the purchase of a red ensign flag and what size to purchase. The Clerk had obtained a sizing chart, this was made available to those present. It recommended that a flag measuring 229 cms by 114 cms be used for a flag pole 6 metres (19.6 foot) in height. During a short discussion it was noted that Dave Collins would be asked to measure the existing Union Jack flag and a similar sized Red Ensign Flag would be ordered.

BREAK *it was noted that following discussion at the commencement of the meeting all queries had been responded to and no further questions/enquiries had been brought forward.*

- 5. Reports From Representatives of the Community:**

Community Warden Cathy Carter: reported via email that she was willing to attend a meeting if members had specific enquiries or required certain information. Cathy reported that Hamstreet remained

fairly quiet; she attended the primary academy regularly and listened to children read and had been asked to help them with a monthly masterclass on community safety and engagement. Cathy further reported that she tried to attend the weekly coffee club on a Friday and reported flytipping and highways problems when they occurred.

Neighbourhood Watch: Reported via email that there had been an increase in reports regarding fake Netflix emails, these claim that there is an issue with your account or that it has been suspended. The email states that you need to 'update' your account to resolve the problem. The link leads to a genuine looking Netflix website designed to steal your details. Warning being, always question unsolicited requests for personal or financial information in case it's a scam. Never click on a link in an unexpected email or text.

During a brief discussion it was noted that a new group had been set up which would provide local information and could be used instead of the Hamstreet Facebook Page.

6. **Landscaping of Forge Gardens:** An informal meeting had taken place at Forge Gardens to discuss a way forward during which it had been agreed that a decision on how it would be landscaped would be brought to members at this meeting.

During discussion Mike Wady highlighted that the work that had taken place to date had been to make it more manageable to maintain. It was also noted that Dave Collins had spoken to the Chairman and Vice-Chairman highlighting that he was finding it difficult to maintain Forge Gardens and would be stepping down from this role but he was happy to continue to do other work for the Parish Council. During a brief discussion it was noted that there was someone in the village who was willing to take on the gardening work at Forge Gardens (Marian Wady), Mike Wady wished for it to be noted that this was his daughter-in-law and accordingly declared an interest.

During discussion it was noted that Forge Gardens required further work to it and needed 'tidying up'. This would make it more manageable for a gardener to look after. A vote was taken on whether to employ someone to do this 'tidying up'. The majority of members present agreed that someone be employed to finish 'tidying up' Forge Gardens. Mike Wady asked for it to be noted that he believed that this work should be done by volunteers.

During further discussion it was agreed that the Chairman would contact Mark Taylor and ask him if he was able to tidy up Forge Gardens.

7. **100 Year Centenary of End of WW1: Silent Soldier Silhouettes, Poppies etc.** It was noted that Sid Gittens had taken delivery of the Silent Soldier Silhouette and was storing it. Discussion was held regarding the most suitable location for the silhouette to be placed. Locations put forward being Forge Gardens or by the Flag Pole near Pound Lees Car Park.

A vote was taken and by a majority of 4 to 2 it was voted that the silhouette be placed by the flag pole near Pound Lees car park.

During further discussion it was agreed that the Chairman would ask Mark Taylor if he was prepared to tidy up the area around the flag pole and prepare it for the silhouette and help with its installation. Mike Wady highlighted that he had previously made enquiries about a base for the silhouette and would make further enquiries into having one made. Following discussion it was noted that:

- i) The Chairman would discuss the gardening work by the flag pole with Mark Taylor and make arrangements for this to start as soon as possible.
- ii) Sid Gittens would source and order sand/cement bags which would be placed around the silhouette.
- iii) Mags Wellsted-Boorman would source flowers to be planted near the silhouette.
- iv) A final meeting would be held on site to discuss the exact location of the silhouette .
- v) Discussion for a permanent war memorial would be put on the agenda for the next meeting.

8. **Members Reports:**

Highways: Darren Anderson had responded to the email sent to him requesting a site meeting in Hamstreet and asked for some times and dates so that a site meeting could be arranged. He also asked that the faults reported to him were reported via Highways online portal. It was noted that the Clerk had reported the following faults via the portal:

- i) Willow Drive: Overgrowth causing obstruction to footpath
- ii) Ruckinge Road: Overgrowth causing obstruction to footpath

- iii) Fairfield Terrace: Overgrowth causing obstruction to footpath
- iv) Dukes Meadow: Overgrowth causing obstruction to footpath
- v) Church Lane: Potholes
- vi) Ashford Road (opposite Primary Academy): Overgrowth causing vehicles to drive into middle of road.
- vii) Ashford Road (by McColls) damage to kerbs and pavement slabs caused by vehicles driving/parking on them.
- viii) Ashford Road crossroad by Warehorne Road: Missing Street Light Head.

The Clerk was unable to use the portal to report overgrowth around Lancaster Close play area as the response via the portal was that this was private property and not the responsibility of Highways. Mags highlighted that this overgrowth was in the process of being tidied up and was not currently a problem.

During a brief discussion the Clerk was asked to report potholes near Birchett Lane on the highways planning portal.

An email had been received inviting representatives to attend KCC Highways, Transportation & Waste seminar taking place between 9am and 12.30pm on Friday 9th November at Spitfire Cricket Ground, Old Dover Road in Canterbury. Sid Gittens and Mike Wady voiced an interest in attending and the email was passed to them.

Johnsons Corner: Charles Flisher had provided an update of works that had taken place via photographs showing before and after.

David Weeks highlighted that due to the alterations he needed a petrol fly mower. Mags Wellstead-Boorman proposed that David purchase one and that he be reimbursed its cost. The Chairman seconded this proposal which was agreed by the majority of those present.

Litter & Dog Bins: Mags highlighted that the dog bin located at the top end of Bourne Lane by the woods was insufficient and was constantly overflowing. During discussion it was agreed that the dog warden be contacted and asked if OPC were to provide and install a larger bin would ABC empty it.

HDSLAs: Mags reported that the solar panels were in the process of being installed on the roof of the pavilion and invited members to view them.

Rural Means Rural Banners: It was highlighted that one banner had been placed on the fencing by Johnsons Corner, during discussion it was agreed that this was not an ideal location and that it be moved and placed on the fencing by Hamstreet Woods where many people frequented. Another is to be placed on the MUGA on Pound Leas.

9. Correspondence Received:

- Damaged Track by Allotments: David White had forwarded an email to the Parish Clerk which noted that Southern Water's Operations Team were liaising with MTS (their Tanker contractors). They advised Southern Water to assess the damage of the track and Southern Water are now in the process of discussing the situation with MTS. They promised to contact David White around 9th October.
- Email from Peter Davison, which noted his resignation from his position as planning adviser on the Draft Local Plan to OPC. The Chairman had responded by thanking him for his work and valuable contributions (these emails had been circulated to members prior the meeting). A short discussion was held during which it was noted that the Draft Local Plan was in the final stages of being agreed. It was noted that Peter had kindly offered his advice and help regarding S31.

10. Planning Update, Applications Received:

Planning Application No 18/01348

Proposal: Erection of Front and Rear Extension at Ellenden, Ashford Road, TN26 2DT

The plans were circulated to those present, following a brief discussion it was unanimously agreed that there were no objections to the application.

Consultation on the Main Modifications to Ashford's Local Plan: It was noted that the consultation on the main modifications had now commenced and would run until 5pm on 26th October. Details of the main modifications were made available. Reference S31 (plans for developing land opposite Hamstreet Primary Academy) it was noted that *'Amendments to ensure design and layout of development takes into account*

location of development and specific requirement for the green buffer to be at least 30m along the boundary with Ancient Woodland’.

During discussion it was agreed that comments be made requesting Hamstreet be excluded from Policy HOU5 regarding residential windfall development in the countryside and from Policy HOU3a regarding residential windfall development within settlements.

As discussed during the last meeting Simon Cole had been invited to meet with members and had subsequently been invited to attend the existing meeting.

Simon Cole noted via email on 10th September 2018 regarding S106 funding that ‘It’s a good idea for the Parish to have a potential list of local ‘projects’ to which any available S106 monies could be applied. There will be a need to be fairly specific so that we can be sure that any financial contribution meets the legal tests for S106 payments and obviously related to meeting a local ‘need;. In the case of the Warehorne Road Local Plan site, of course, that’s technically in Warehorne parish as you know although the ‘impacts’ are much more related Hamstreet. A dialogue with both you and Warehorne might be needed there.’

During discussion it was agreed that the Clerk comment further on the outline planning applications for Warehorne Road and Ashford Road via ABC’s planning portal asking that if the outline application was agreed that there be proper discussions with local organisations regarding 106 funding. A request would also be made that the Parish Council be consulted and fully informed regarding S106 funding for these applications. The Clerk will draw up draft letters for members to comment on via email before submitting them. It was highlighted that this S106 funding should be earmarked for:

- i) A new village hall. Preferably built by the developer.
- ii) Improved car-parking facilities at the train station.
- iii) An outdoor exercise gym on Pound Lees Recreation Ground.
- iv) War Memorial in Hamstreet
- v) Bus Shelter in Warehorne to replace existing one
- vi) Improved off road parking for residents living in Warehorne Road
- vii) Improved footpaths along Warehorne Road.

During further discussion it was unanimously agreed that Victory Hall Committee be contacted and informed that OPC were willing to pay for the cost of having plans and costings drawn up for a new village hall.

11. Finance:

A Budget Update/Review: was circulated to those present with a detailed print out showing expenditure records.

Authorisation of Cheques: Sid Gittens proposed that the following cheques be authorized, Mags Wellsted-Boorman seconded this proposal. It was further agreed that the Chairman could authorise cheques that required signing before the next meeting.

To	Details	Amount	Cheque No

12. Date of Next Meetings:

Planning Meeting: Monday 15th October 2018 at 7.30pm (if necessary)
Parish Council Monthly Meeting: Monday 5th November 2018 at 7.30pm

Meeting Concluded 9.45pm

Chairman’s Signature: