

ORLESTONE PARISH COUNCIL

Minutes of Orlestone Parish Council's Meeting held at 7.30pm on Monday 5th November 2018 in The Hamstreet Sports Pavilion, Hamstreet, Ashford, Kent.

Present: Andy Othen (Chairman), Mike Wady (Vice-Chairman), Sid Gittens, David Lancaster, Mags Wellsted-Boorman, Vicky McKissock, Steve Shorter, David Weeks and the Parish Clerk (Sue Stiffell).

Also Present: Lee Small (Chairman to Warehorne Parish Council), Simon Harris (ABC), PCSO Luke Jones & Nikki Potter and two members of the public (Julian Griffiths & George Sparks).

1. **Apologies:** had been received from Steve Shorter (unwell) it was agreed that these apologies be accepted. Apologies had also been received from Borough Councillors 'Brad' Bradford (attending a meeting at ABC) and Aline Hicks.
2. **Declarations of Interest:**
Declarations of Pecuniary Interest (relating to items on this agenda made in order to comply with the Kent Code of Conduct): None were made at this point from Councillors present.
Declarations of Significant Interest (relating to items on this agenda made in order to comply with the Kent Code of Conduct): Mike Wady: conflict of interest with the HDSLAs; Mags Wellsted-Boorman member of HDSLAs.
3. **Minutes of the Last Meeting Held on Monday 1st October 2018:** Sid Gittens proposed that the minutes from the Parish Council meeting held on Monday 1st October 2018 be accepted as a correct record and signed by the Chairman; David Weeks seconded this proposal, which was agreed by all present.
4. **Matters Arising from the Minutes of the Meeting held on 1st October 2018:** *Items for discussion only; no decisions can be made under this agenda item.*
 - Highways: A site meeting was held with Highways Steward Darren Anderson on 11th October. Various issues were highlighted and the importance of reporting them through Highways online fault portal was noted.
 - Replacement of Dog Bin at end of Bourne Lane: The dog warden reported that if OPC wish to replace the existing bin for a larger one then they can and this will be emptied by ABC's contractors. He had highlighted that the existing bin was due to be replaced during the next couple of years.
During a short discussion it was noted that ABC would be asked if they would empty a bin if another was installed by OPC on Pound Lees (this would replace the one that had been removed).
 - Damaged Track by Allotments: No further updates had been received regarding the repair of the track that had been damaged by Southern Water's vehicles. The Clerk had sent a further email with photographs highlighting the depth of the 'gorges' made which had made it unusable for an average size car. The email noted that OPC were thinking of installing a gate across the track which would be padlocked and access would then only be possible by prior notification.
 - The 'Silent Soldier' Silhouette had been erected by the flag pole in front of Pound Lees. A press release was circulated to those present.

It was agreed that agenda item 6 would be brought forward as PCSO Luke Jones needed to leave early.

6. Reports From Representatives of the Community:

PCSO Luke Jones introduced himself and his colleague Nikki Potter. He was pleased to note that crime reports for the area remained low and that the fireworks display had raised no real issues. Luke highlighted that in Ashford there had been a spate of burglaries and thefts from cars and he reminded those present to ensure that their property was left secure.

During a brief discussion it was highlighted that there had been a party held in Victory Hall that had become out of control when a number of gate-crashers arrived. Although the police were called they had not responded; Luke is to raise this issue with his sergeant.

Following discussion the PCSO's left the meeting

5. **Cycling and Walking Strategy for Hamstreet: Simon Harris** – A walking and cycling assessment had been provided and circulated to members prior the meeting. Simon Harris explained that he had helped put together a cycling and walking strategy together and the previous one had ceased in 2016.

During discussion it was noted that improvements along the royal military canal to aid walkers and cyclists would be of great value. It was explained that the next steps would be for OPC to look at the details in the assessment and put in a response. Simon would then investigate feasibility and funding.

Following discussion Simon Harris left the meeting

BREAK: *During the break the following was noted:*

- i) *Overtgrowth onto the footpath from a dwelling in Romney Road was making the footpath difficult to navigate. (This will be reported)*
- ii) *There was not always a report from the Parish Council in the Parish Magazine.*
- iii) *A crashed car had been left in a ditch near Ham Farm (This will be reported)*
- iv) *The parish council's website was out of date. (The site had been moved to a new IPS provider and was in the process of being updated)*

Following discussion George Sparks left the meeting.

7. **OPC Community Awards: Discuss – Ceremony, Nominations** The Chairman noted that in recent years a community award had been presented during the Annual Assembly and he asked that members consider the idea of the parish council holding an awards ceremony during which a number of awards could be presented.

During discussion those present unanimously thought that this was a good idea and names for awards were put forward as examples. It was agreed that those present draw up a list of awards that could be presented and that this and a date to hold the ceremony be discussed further at the next meeting.

8. **Landscaping of Forge Gardens:** It was noted that during the last meeting it had been agreed that Mark Taylor be employed to tidy up the gardens so that it could be more easily maintained. The Chairman highlighted that he had met with those living in the neighbouring properties to discuss plans for the garden and they wished for it to be noted that they wanted the back fencing with ivy to remain.

During discussion it was noted that the fencing should be removed with all the ivy and then replaced with new fencing; the ivy was becoming over-grown and was choking the other plants. The Parish Clerk was asked to find out who owned the fence line.

9. **War Memorial for Orlestone:** During discussion it was agreed that Dennis from the Hamstreet Branch of the British Legion be invited to the next meeting to aid further discussion on this item. Those present agreed that it would be good for Hamstreet to have a permanent war memorial. It was highlighted that Aldington had one; Sid Gittens agreed to do some research into the issue.

10. Members Reports:

Highways: Mike reported seats in Cotton Hill by pond were falling apart. It was agreed that this be highlighted to Borough Councillor Aline Hicks. Mike and David are to do a walkaround and note all the points that need attention.

Johnsons Corner: David Weeks highlighted that a petrol fly mower had been donated from Alan King to help him with the cutting back at Johnsons Corner. It was agreed that the Parish Clerk write and thank him for his donation.

HDSLAs: The Solar Panels had now been installed on the roof of the pavilion. The MUGA surface was now complete. The HDSLAs are holding a film night in the pavilion for children on

22nd December. On Sunday 23rd December Father Christmas would be in Hamstreet. The Fireworks Display had proved to be successful; with less advertising, numbers attending had reduced making the event safer. A good profit had been made which would ensure that it could be held again in 2019.

11. Correspondence Received:

- An email from Highways had been received since the last meeting regarding the provision of salt. As a response was required by 31st October, the email had been forwarded to members for comment. Through online discussion it had been agreed that a tonne be requested and that this be provided in 25kg bags and delivered to the Sports Pavillion. During a brief discussion it was agreed that once delivered the salt would be distributed to the various salt bins in Hamstreet.
- A letter from Woodchurch Surgery highlighting their proposals to reduce the outer boundary of their surgery. It noted that current registered patients would not be affected by the change and that it would impact new registration requests only. It was noted that the site did not have sufficient scope to expand the number of consulting rooms or car parking. During a brief discussion, members noted that they understood the reasons for this proposal and had no comment to make.
- Letter from the Victory Hall Committee which thanked members for helping to secure the 106 funding which enabled the play park to be built.
- Details regarding ABC's beacon lighting event taking place on Sunday 11th November in North Park from 5.45pm.
- Notice that on 11th November at 10.45am the Hamstreet & District Royal British legion together with the uniformed youth of the Ruckinge and Hamstreet Scout and Guide Group will parade and attend worship in St Matthews in Warehorne. During discussion it was agreed that the Chairman and Vice-Chairman would attend and lay a wreath.
- Letter from three residents in Bournwood highlighting how the trees behind their properties looked dangerous and a couple were in danger of falling down. It was agreed that the Parish Clerk highlight this issue to Natural England, Highways and the Tree Officer at ABC (Phil Cook).
- Letter from a resident asking that the road surface by the primary academy be improved. Mike Wady noted that this was on Highways schedule to be resurfaced and he would inform the resident.
- Julian Griffiths (who was present) had noted that he was interested in joining the Parish Council. During a brief discussion members agreed that he be co-opted on and the necessary paper-work was passed to Julian to be completed.

12. Planning Update, Applications Received:

Application No 18/01583

Proposal: Erection of a conservatory at 83 Lancaster Close, TN26 2JG

The plans were made available to those present. Julian Grittiths declared an interest explaining that this was his property. During a brief discussion it was agreed that there were no objections to application

Update: Planning Application No 18/01348

Proposal: Erection of Front and Rear Extension at Ellenden, Ashford Road, TN26 2DT

Decision: Passed by ABC

Consultation on the Main Modifications to Ashford's Local Plan: As agreed during the last meeting comments had been made requesting that Hamstreet be excluded from Policy HOU5 (residential windfall development in the countryside and from Policy HOU3a (residential windfall development within settlements)

Development Proposals: As agreed during the last meeting letters had been sent to ABC requesting that all S106 funding from the outline planning applications for the site opposite Hamstreet Primary Academy and the site along Warehorne Road be spent in the area.

It was noted that calculations provided by ABC regarding the Warehorne Site indicated that over £17,000 would be raised from each housing unit on the proposed site in Warehorne Road which if correct

could mean that over £700,000 would be raised from S106 funding. Concern has been expressed on ABC's planning portal for the application about proposals that some of this be spent out of the area.

Sid Gittens proposed that OPC write to Damien Green and raise concern about 106 funding and request working details for it. As agreed during the last meeting the Victory Hall Committee had been informed that OPC were willing to pay for plans and costings for a new village hall if they had one drawn up.

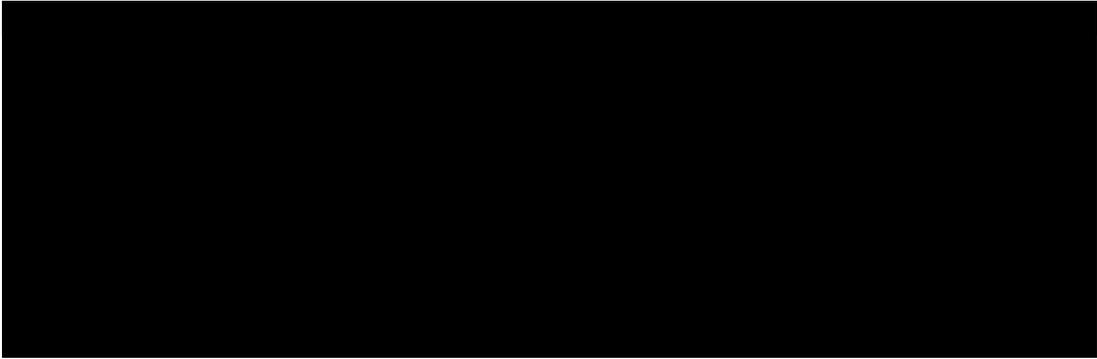
13. Finance:

Sponsorship Form: A request had been made for a donation towards the Over 60s Christmas Dinner Party. During discussion the Chairman proposed that £500 be granted, this was seconded by David Lancaster and agreed by those present.

Poppies: Had been sourced by Mags; she, Andy and the Clerk's husband had placed them around the village. During a brief discussion The Chairman proposed that a donation of £100 be provided for them, this proposal was seconded by Sid Gitten and agreed by those present.

A Budget Update/Review: was circulated to those present with a detailed print out showing expenditure records.

Authorisation of Cheques: Mike Wady proposed that the following cheques be authorized, David Weeks seconded this proposal. It was further agreed that the Chairman could authorise cheques that required signing before the next meeting.

To	Details	Amount	Cheque No
			

14. Date of Next Meetings:

Planning Meeting: Monday 19th November 2018 at 7.30pm (if necessary)
Parish Council Monthly Meeting: Monday 3rd December 2018 at 7.30pm

Meeting Concluded 9.30pm

Chairman's Signature: