

ORLESTONE PARISH COUNCIL

Minutes of Orlestone Parish Council's Meeting held on Monday 7th March 2022 at 7pm in Hamstreet Sports Pavilion, Pound Lees, Hamstreet.

Present: Parish Councillors: Andy Othen (Chairman), Michael Wady (Vice-Chairman), Sid Gittens, Steve Newton, David White and the Parish Clerk (Sue Stiffell).

Also Present: Borough Councillor David Ledger

Public Comments & Observations: *This being an opportunity for parishioners to speak or ask questions.* No questions were brought forward at this point of the meeting.

1. Apologies: Apologies had been received from Julian Griffiths (away) and Mags Wellsted-Boorman who had just finished taking donations for the Ukraine Crisis; those present agreed that these apologies be accepted. Apologies were also received from Kent County Councillor David Robey and Borough Councillor George Sparks

2. Declarations of Interest:

Declarations of Pecuniary Interest (relating to items on this agenda made in order to comply with the Kent Code of Conduct): None were made at this point from Councillors present.

Declarations of Significant Interest (relating to items on this agenda made in order to comply with the Kent Code of Conduct): The following declarations of interest were received: Mike Wady conflict of interest with the HDSLAs, David White: allotment holder; Sid Gittens: Hamstreet Men in Sheds, Chairman: Involvement with the Hamstreet FC,

3. Minutes From The Following Parish Council Meetings to be Authorised as Being Correct Records:

Monday 7th February 2022: Full Parish Council Meeting: Mike Wady proposed that the minutes be accepted as a correct record and be signed/authorised by the Chairman. David White seconded this proposal which was agreed by those present.

Monday 21st February 2022: Working Committee for Queen's Platinum Jubilee: Sid Gittens proposed that the minutes be accepted as a correct record and be signed/authorised by the Chairman. Mike Wady seconded this proposal which was agreed by those present.

4. Matters Arising From Minutes of the Meetings Listed in Agenda Item 3:

- Wakaround Hamstreet: Representatives from OPC & Alan Brind from ABC spent a morning walking around Hamstreet with various issues being highlighted. No show from Martin Waller at KCC Highways. Another walkaround has been organised with Kent County Councillor David Robey on Wednesday 23rd March at 10am (*following the meeting this walkaround was cancelled*). Notes/update from the walkaround were provided to those present.
- Trees on Pound Lees: Quotations had been requested for the work required; none had been received; likely due to the recent storms that had caused extra work for those contacted.
- Platinum Jubilee Celebration: During the last working committee meeting it was agreed that Pound Lees would be a better location for the event. The HDSLAs had agreed that the Parish Council can use the facilities here.

During a brief discussion it was noted:

- i) Enquiries had been made for the provision of a marquee.
- ii) An ice-cream van will be present during the event.
- iii) Rocket Rod would be providing music during the afternoon
- iv) A dance workshop had been organised for the afternoon
- v) Enquiries were ongoing for litter collection
- vi) Mike had 4 people willing to run the bar for the event. *Following the meeting the HDSLAs agreed to run the bar for the event.*
- vii) Enquiries for a photographer to take pictures at Tenterden Museum were being made
- viii) £500 funding had been received from Borough Councillor George Sparks community chest grant.

- 2 Quince Orchard: No further updates had been received. *Following the meeting an update was received saying 'The progress that has occurred with this project, is that authorisation has been given to proceed with the conversion and that a company has been appointed to progress this work. Harrison's who are project management consultant and building surveying company have been appointed, they have surveyed the property and at present are preparing the specification and drawings so that the work can be tendered. The consultant has appointed a structural engineer, who is providing calculations and structural drawings for the internal alterations to the room. Being that the property is in a raised location, a survey is also being carried out to the front of the property to make sure that the ramp that will need to be installed will meet current regulations. Once Harrisons have received this information, they will finish preparing the specifications/tender document so that it can then be sent out to advert for pricing.'*

5. Reports/Updates Received From Representatives of the Community:

Kent County Councillor David Robey: his report had been provided and circulated to those present. He noted that The Ashford Land Commission Survey had been sent out to all Parish Councils and could be completed electronically. During discussion it was agreed that Steve and David would examine the document and with members agreement respond to it.

Borough Councillor David Ledger: highlighted that with ABC, Aspire were offering trees to organisations in the borough. During a brief discussion it was noted that OPC had voiced an interest in the Queen's Green Canopy Project and were waiting to hear back. It was thought that trees by the duck pond would help relieve some of the water issues here. *Following the meeting it was noted that only land owned by the Parish Council could be provided with trees; with only Pound Leas Recreation Ground falling into this category and limited resources to maintain the trees here no further enquires were made.*

Borough Councillor George Sparks: When providing his apologies, he reported that he had met with contractors that morning regarding the development opposite the Primary Academy. He was happy with the proposed drainage of the site and believed that it will not affect the village. Improvements are in place to improve flooding that occurs in the gardens of those living in St Mary's Close.

Regarding the application for development of 6 houses and 6 flats near Viaduct Terrace, he had called this in for discussion at ABC's planning meeting as he had concerns about some issues in the application.

He noted that Council Tax would be going up by £5 in Band B and that he had been appointed to sit on the Future Planning Task Group at ABC.

PCSO Katherine Richards: had emailed highlighting that instead of the local PCSO Monthly Newsletter the online 'My Community Voice' is now being used. This being a new engagement tool used within Kent Police.

6. Parish Councillor Updates/Reports

Mike Wady: reported

- i) Water leak on the road outside Cotton Hill House. The owner of the pipe was unknown, Southern Water have said that this does not belong to them but have repaired it as a good will gesture but deny responsibility for it.

Following the meeting the Parish Clerk reported a blocked drain on Ruckinge Road opposite the Victory Hall Car Park which was causing flooding problems outside Cotton Hill House.

- ii) There was a dip in the road by the ambulance stop outside Cotton Hill House in Ruckinge Road that needed repairing.
- iii) Litter Pick: New date Sunday 20th March at 9am outside the Primary Academy. During a brief discussion the Chairman reported that both Keith and Pat Taylor had not realised that the litter pick had been cancelled and had cleared away a lot of the rubbish.

- iv) Mike noted that during the walkaround it had been noted that many villages were taking over street lighting responsibilities. Those present thought that there were too many street lights in Hamstreet for this to be a viable option for the parish council.

Steve Newton: reported that due to sickness many of the planning applications at ABC were being delayed. *David Ledger left the meeting*

7. Planning Update & Review Applications Received:

S106 Funding: A virtual meeting had been held on 23rd February with representatives from OPC and ABC. Discussion had been held regarding Section 106 Payments Relating to Planning Application No 13/00051: Land West of Bourne Lane and North East of Lancaster Close (Phase 2 of Lancaster Close). Notes/updates had been circulated to members via email and paper copies were made available to those present.

ABC Planning Training Session: It was noted that a Parish Council virtual planning training session was being held on Monday, 14th March 2022 at 2pm; details had been circulated to members.

Development Opposite Primary Academy: A consultation letter had been received from ABC regarding street naming suggestions for new roads at the development. The proposed names put forward had links with Hamstreet Woods. During a short discussion members agreed that a theme; birds that could be found in Hamstreet Woods. The following bird names were suggested and put forward: Robin, Chaffinch, Goldcrest, Blackcap, Tawny, Nightingale.

Planning Applications:

22/00289 *Woodlands, Birchett Lane, Hamstreet, Ashford, Kent, TN26 2ED: Proposed single storey side and front extensions.*

During a brief discussion it was agreed that there were no objections to the application but concern be raised that this development was in a 'Dark Skies' area.

22/00181: *Ham Leas Farmhouse, Marsh Road, Hamstreet, Ashford, Kent, TN26 2QW*
Proposed two storey side extension including replacement of existing garage and proposed detached garage No objections

22/00257: *31 Orlestone View, Hamstreet, Ashford, Kent, TN26 2LB*
Proposed Garage Conversion to Form Utility

During discussion it was agreed that concern be raised regarding the loss of 2 parking spaces which could affect an area that does not have street parking.

22/00244: *Capel Barn, Capel Road, Hamstreet, Ashford, Kent, TN26 2EH*
Single-storey rear extension: Alterations to the fenestration; replacement outbuilding

During discussion it was agreed that concern be raised regarding the future of the trees near the outbuilding that is to be replaced.

22/00245: *Capel Barn, Capel Road, Hamstreet, Ashford, Kent, TN26 2EH* *Single storey rear extension: Alterations to the fenestration, internal alterations.*

No comment

UPDATE:

21/00881/AMND/AS *Land between A2070 and Railway North of, Warehorne Road, Hamstreet, Kent:* Non material amendment to planning permission 21/00881/AS (Outline planning application for residential development of up to 50 dwellings) Seeking to change approved brick and roof tiles.

Decision: Amended Plans Approved by ABC

8. Correspondence Received: not covered under other agenda items

- Various briefing notes/updates had been received from ABC and KCC (these had been forwarded to members via email. Parish Magazine forwarded members.

9. Finance:

Budget Review: circulated to members prior the meeting further copies were made available.

Authorisation of Cheques: Those present agreed that the Chairman had delegated authority to authorise cheques if required prior the next meeting.

For	To	Amount	Cheque No
Wages for March	Parish Clerk	420.00	1730
Use of Home as an Office Expense	Parish Clerk	120.00	1730
Black bags etc for litter pick	Reimburse M Wady	31.98	1731
Refreshments for walkaround	Cosy Kettle	10.30	1732
Stationary: Ink	Reimburse Clerk	9.99	1733
Refreshments 'Ukraine' Collection	Reimburse Chairman/Mags	62.58	1733
Community Awards	Reimburse Clerk	111.80	1733
Jubilee Mugs	Reimburse Clerk	234.00	1734
Marquee for Jubilee Event	Reimburse Clerk	345.00	1734
Bunting for Jubilee Event	Reimburse Clerk	34.95	1734

10. Items for Next Agenda/Any Other Business: A discussion was held regarding the ownership of the brick alleyway from the high street to Bunkley Meadow. *Following the meeting it was confirmed that the Public Rights of Way were responsible for the footpath. The Clerk contacted the team requesting a site visit as the footpath was a tripping hazard and required work to it.*

It was noted that the next meeting would be the Parish Council's Annual Assembly; it was agreed that it be held on Monday 11th April at 7pm. The Cosy Kettle would be approached to provide light refreshments.

A short discussion was held regarding Parish Council awards and recipients were agreed.

11. Date & Time of Next Meetings:

Jubilee Committee: Monday 21st March 2022 at 7pm
 Parish Council Annual Assembly: Monday 11th April 2022 at 7pm

Meeting Concluded 9.24pm

Chairman's Signature:

Report From Kent County Councillor David Robey for 7th March 2022 Parish Council Meeting:

1. The KCC Budget for 2022 - 23 and a Draft 2022 - 2025 Medium Term Financial Plan, was approved by the KCC Full Council, on 10th February, at an eight-hour meeting, and although things are going to be very tight next year, this represents a very good result, which will enable us to continue to provide services to residents.
2. The Ashford Land Commission Survey has now been sent out to all Parish Councils and should be completed electronically, although a hard copy has also been provided for discussion and familiarisation. This is a very important piece of work, with a lot of implications for development in the Borough, and the input of Orlestone Parish Council is both valued and vital. The timescales are tight, but if you would do your best to meet them, then that would be greatly appreciated.
3. The first of your Highways walkabouts in Ham Street took place on 24th February, which unfortunately I couldn't make, but we have a second scheduled for Wednesday 23rd March. Once we have had this, we can decide how best to take things forward.
4. There have been some issues with SEND Home to School Transport. Most of these have either been resolved, or are in the process of being resolved, but KCC is reviewing the whole matter, with the aim of learning from any mistakes and avoiding a repetition of them.

Thursday 24th February 2022: Walkaround with Alan Brind Corporate Property Technical Officer at Ashford Borough Council and Representatives from ABC.

Matters Noted & Update:

A GIS System for areas in Hamstreet had been emailed to members it noted that areas that ABC are involved in such as ownership of land was surrounded in a red line.

1. The footpath on the left of the Street to the junction of Warehorne Road (green line) seems to be KCC Highways responsibility.
2. Two large trees in Bunkley Meadow that need cutting back.
Alan reports that these trees seem to be in a maintenance area (green hatching) and so the responsibility of ABC and is to make enquiries about them.
3. The pathway from Ruckinge Road up around to Carters Wood is within the ABC Boundary and Alan is to see about having it repaired.
4. The ancient brick path that runs from the high street through to Bunkley Meadow. This path requires repair as it is a tripping hazard.
Ownership of the footpath is not known and not the responsibility of ABC. Recommendation: A land search is undertaken to establish ownership of the area.
5. Parking Problems in the Main High Street: Alan has requested that the CEO supervisor undertake more frequent visits to the area and hopefully this may be a deterrent to illegal parking outside the cottages opposite the shop.

Meeting with Representative from OPC & ABC to Discuss 106 Payments Relating to Planning Application No 13/00051: Land West of Bourne Lane and North East of Lancaster Close (Phase 2 of Lancaster Close Held Via Teams on Wednesday 23rd February 2022 at 11am.

Present:

Ashford Borough Council: Ian Bailey (Team Leader Plan Making & Infrastructure); Daniel Carter (Principal Policy Planner)

Orlestone Parish Council: Julian Griffiths, Steve Newton and the Parish Clerk (Sue Stiffell) plus Andy Othen & Mike Wady listening in.

During discussions regarding the remaining S106 funding left from this planning application it was agreed that:

1. A copy of the original documents from this application would be provided to the Parish Council showing S106 allowances. *This had now been received and forwarded to members via email.*
2. A plain English Guide on S106 would be provided to the Parish Council. *This had been received and forwarded to members via email.*
3. The Parish Council will be provided with the date when this S106 funding ceases.
4. It was noted that in the original agreement £17,930 was set aside for the provision of, improvements to and maintenance of outdoor sports pitches. Only £1,794.13 was left in this budget. Explanation of where £16,135.87 went was requested; Ian Bailey agreed that this be investigated and details would be provided to the Parish Council. *It was reported that this funding had been used for the MUGA on Pound Leas.*
5. Funding set aside for allotments and Natural Green Space (NGS) could potentially be used to purchase a plot of land if the criteria set aside for this was fulfilled. A plan could be put together and Daniel Carter and Ian Bailey agreed that they would review it. before it was submitted
6. The £30,492 left in the Health Budget was under the control of the East Kent & Health Partnership; Hamstreet's Surgery could make enquiries to find out if any of this funding could be or had been allocated to them.