

ORLESTONE PARISH COUNCIL

WORKING COMMITTEE FOR THE QUEEN'S PLATINUM JUBLIEE

Minutes From a meeting of Orlestone Parish Council's Working Committee For The Queen's Platinum Jubilee Village Celebration Held On Monday 21st March 2022 at 7pm in the Hamstreet Sports Pavilion.

Present:

Orlestone Parish Council:	Andy Othen (Chairman) and the Parish Clerk (Sue Stiffell)
Victory Hall:	Basil Smith
Orlestone Women's Institute:	Margaret Hanlon
Hamstreet Shed Men:	Sid Gittens
Friends of St Mary's Church:	Angela Broomfield & Anne Prebble
Ruckinge & Hamstreet Scouts & Guides Group:	Susan Hanlon
HDSLAs:	Mags Wellsted-Boorman

1. Apologies: were received from

OPC:	Julian Griffiths, Steve Newton,
Star Beauty:	Vicky McKissock
Hamstreet Branch of RBL:	Dennis Seton

2. Programme for Day/Evening: During discussion it was noted that the event would be held on Pound Leas Recreation Ground from 12.30pm to Dusk; the following was highlighted:

Afternoon

- 1pm to 4pm: Dancing (Rocket Rod) Teaching and Trying Out
- Children's Activities: Susan (Ruckinge & Hamstreet Scouts/Guides Group) would organise/run various games and races i.e., skipping, egg and spoon, obstacle race. HDSLAs would make arrangements to have the grass cut for the races.
- Stalls: Coconut Shy, Skittles, Spat the Rat and Pimm's Bar to be run by Victory Hall Committee (Basil)
- Church of the Good Shepherd: Open Day with flower arranging. Possibility of holding craft competition/display i.e., best cake, best flower display, rudest vegetable display.
- Fancy Dress: Adults and Children will be encouraged to wear Red, White & Blue. Prizes would be given to the best dressed.
- 1950's Exhibition: Photographs would be displayed in the bar area of the Pavilion with video footage on the television
- Glitter Tattoos: Provided with royal theme

From 5pm to Dusk

Live Music:	5pm	The Old Farts
	7.30pm	To be Organised

3. Review Refreshments Provision

Bar: will be open and run by the HDSLAs in the pavilion's bar

12.30pm to 4pm:

WI serving cakes and teas/coffee

Family Picnic

4pm to Dusk

Barbecue run by Football Club

4. Finance: It was noted that the Parish Council had funds totalling £1,800 for the event.

5. **Legislation, Licenses Required:** The HDSLAs were reviewing and would be undertaking a Risk Assessment and draw up a plan of the field.
6. **Advertising;** Posters would be put up in May and the event would be advertised on social media. Men in Sheds would put up boards advertising the event in the village. Flyers would be drawn up and made available on the day advertising the times of events.
7. **First Aid Point:** In Pavilion kitchen.
8. **Cleaning/Tidy Up:** During discussion it was agreed that a designated person was needed. Sid is to speak to a cleaning contractor. Andy is to speak to the Duke of Edinburgh Award co-ordinator and try and arrange help from those working towards their award.
9. **Any Other Considerations: Action Points**
Mags/Sue: Buy plastic bags, prizes for competition (mugs?), rosettes, union jack bunting. marquee for the WI to use. The benches on the field would be placed near the marquee.
A Best Dressed Window/Best Dressed House Competition would be held alongside the event.
10. **Final Meeting: Tuesday 3rd May at 7pm**

Meeting Ended: 8.22pm

Chairman's Signature: