

Orlestone Parish Council

Notice is hereby given of the Annual General Meeting of Orlestone Parish Council to be held on **Monday 9th May 2016** at 7.30pm in Hamstreet Sports Pavilion to conduct the business set out in the agenda below.

Sue Stiffell (Parish Clerk) Tel: 01233628481

AGENDA

1. **Election of Chairman For The Ensuing Year**
2. **Election of Vice-Chairman For The Ensuing Year**
3. **To Receive and Approve the Inventory and Asset Register of Council Property**
4. **To Appoint Members (including Chairman & Vice-Chairman if appropriate) for Parish Council Committees & Terms of Reference:** Planning Committee; Firework Committee; Hamstreet Festival of Transport Committee.
5. **Appointment of Representatives onto Outside Bodies:**
6. **Allocation of Councillors' Responsibilities:**
Liaison with Ashford Borough Council and Other Authorities:
Highways & Drainage:
Communication (website)
Twinning
Public Liaison
Johnsons Corner
7. **To Fix Date & Times of Parish Council Meetings for the Ensuing Year**
8. **Declarations of Interest**
9. **Apologies Received**
10. **Minutes of the Last Meeting: Annual Assembly 4th April, Parish Council 7th March 2016**
11. **Reports from: Kent County Councillor Mike Angell, Borough Councillors Aline Hicks & Gareth Bradford, PCSO Andrew Hoodless, Community Warden Kathy Carter**
12. **Members Updates: Including - Highways, Telephone Kiosk Update, Festival of Transport, HDSL A**
13. **Correspondence Received**
14. **Planning: Applications Received/Update**
15. **Finance: Update; Review End of Year Accounts/Agree Statements; Authorisation of Cheques**
16. **Any Other Business**
Items for discussion only; no decisions can be made under this agenda item
17. **Date of Next Meeting: Monday 6th June 2016 at 7.30pm in the Pavilion (to be agreed at meeting)**