

ORLESTONE PARISH COUNCIL

Minutes of Orlestone Parish Council's Meeting held at 7.30pm on Monday 3rd October 2016 in The Hamstreet Sports Pavilion, Hamstreet, Ashford, Kent.

Present: George Sparks (Chairman), Michael Wady (Vice-Chairman), David Lancaster, Vicky McKissock, Andy Othen, Tony Isted, Steve Shorter, Mags Wellsted-Boorman and the Parish Clerk (Sue Stiffell).

Also Present: Kent County Councillor Mike Angell, Borough Councillor Gareth Bradford, PCSO Andrew Hoodless, plus 5 members of the public

1. Apologies: None received.

2. Declarations of Interest:

Declarations of Pecuniary Interest (relating to items on this agenda made in order to comply with the Kent Code of Conduct): There were none made at this point from Councillors present.

Declarations of Significant Interest (relating to items on this agenda made in order to comply with the Kent Code of Conduct): There were none made at this point from Councillors present.

Declaration of Members Other Interest (relating to items on this agenda made in order to comply with the Kent Code of Conduct). It was noted that Mags Wellsted-Boorman was the secretary for the HDSLAs.

3. Minutes of the Last Meetings:

Parish Council Meeting held on 5th September 2016: Andy Othen proposed that the minutes be accepted as a correct record of the meeting and signed by the Chairman, Tony Isted seconded this proposal.

Planning Meeting held on 19th September 2016: Andy Othen proposed that the minutes be accepted as a correct record of the meeting and signed by the Chairman of the meeting; Mags Wellsted-Boorman seconded this proposal.

Firework Committee Meeting 14th September 2016: Mags Wellsted-Boorman requested that the minutes be agreed at this meeting, those present agreed. These minutes had been circulated prior the meeting and further copies were made available. Andy Othen proposed that the minutes be accepted as a correct record of the meeting and signed by the Chairman of the meeting; Vicky McKissock seconded this proposal.

The Chairman highlighted that former Parish Councillor Janet Willis had passed away he asked that a minute's silence be held in her memory.

Those present agreed that the Additional Agenda Item be brought in at this point.

Additional Agenda Item

i) **Review of Standing Orders:** The Parish Council's Standing Orders had been circulated to members with an alteration under item 19 concerning public participation during Parish Council meetings. Andy Othen proposed that the alteration be accepted and the Standing Orders be accepted, Tony Isted seconded proposal and those present unanimously agreed.

4. Matters Arising From The Minutes Of The Meetings Held on 5th September & 19th September 2016:

Items for discussion only; no decisions can be made under this agenda item.

Section 106 Funding: Following a letter sent to Christina Fuller (ABC) emails had been received stating that an open session would be held in Victory Hall on Wednesday 2nd November from 2pm to 8pm. Christina's team will be present to answer queries and explain how money could be used on the different sites. This will help ABC get an idea of what the majority attending wish. There will be display boards and feedback forms. It was highlighted that this was preferable to ABC than a formal open meeting that the Parish Council had requested. This date had been advertised on the Parish Council's Facebook information page and on their website; ABC are to write to every household in the parish informing them of the session.

It was highlighted that emails had been received from two residents requesting an update on this issue, both had been provided with an update and informed that ABC had requested that no further surveys be undertaken as this would confuse the issue and that OPC had agreed with this request.

No further information had been received regarding the rest of the 106 funding expenditure. During a brief discussion it was agreed that a history of the 106 funding would be made available during ABC's open session this would also be put on the Parish Council's website.

8. Reports From Representatives of the Community:

Borough Councillor Gareth Bradford: wished that it be noted that he was in favour of the planning application for the retirement bungalows that were to be sited opposite the doctors' surgery. He explained that he was the portfolio holder for health care in the Borough and that changes in the NHS meant that Health Centers would be the main contact for patients rather than a hospital with elderly and sick being seen and cared for more at home. The bungalows would be purpose built and in the ideal position for elderly and disabled residents. He understood that many were against the bungalows; one reason being the loss of a play area. He highlighted that there was a better safer play area 14 meters away beside Victory Hall.

Kent County Councillor Mike Angell: reported that he was aware that the NHS was going through a huge change. He highlighted that meetings being held at KCC were broadcasted live on their website.

PCSO Andrew Hoodless: first apologized for the misunderstanding which led members to believe that PCSO's would no longer attend Parish Council meetings, he explained that when possible they would. He further reported that this would be his last meeting as he would now be joining the regulars. He would pass contact details for the new PCSO to the Parish Clerk.

There was nothing of interest to report, he had received a resident's complaint about nuisance youths at Pound Lees car park and requested that when problems arose, the non-emergency number (101) be called.

During a brief discussion parking issues in the village were highlighted, Andrew is to put in a request that traffic wardens visit the village. (*PCSO Andrew Hoodless and Borough Councillor Gareth Bradford left the meeting*).

9. Members Reports:

Community Defibrillator: Andy Othen – reported that he was slowly going through the necessary paperwork. He explained that funding for the project may be possible but would not cover ongoing maintenance. A brief discussion was held on a suitable location for the defibrillator. (*Kent County Councillor Mike Angell left the meeting*).

Firework Display: Mags Wellsted-Boorman reported that the field would open at 6pm with the fireworks commencing at 7pm. A risk assessment had been completed and the Parish Council's insurance company had been notified of the event. A street collection permit had been requested from ABC. It had been agreed that the Victory Hall field would be fenced off to stop people parking on it and damaging it. All volunteers needed to get to the pavilion at 5.30pm. Mags highlighted that the minutes of the last committee meeting provided details of who was in charge of what.

Highways: Details of various blocked drains were highlighted; these had been reported. It was noted that the gully had not been cleared under the road by the telephone box. The Clerk was asked to contact ABC expressing concern that this would be a flood risk if bad weather occurred and put in a request that it be cleared.

It was highlighted that an email had been received from a resident asking what the Parish Council were doing to have the vegetation cut back around the emergency vehicle route and Lancaster Close. It was explained that a request had been made to have this cut back. The Chairman highlighted that should someone wish to trim it back then they could do so. It was noted that the street light by 17 Village Way was not working – Mike Wady is to report this.

10. Planning: There had been no new applications or updates. An email from a resident had been received concerning application no 16/01307; for a proposed roof extension incorporating dormer windows to front and rear elevations at Woodlands in Bourne Lane, TN26 2HH. The resident had informed the Parish Clerk that he would be objecting to the application. It was explained that this had been discussed during a meeting held on 19th September when members had agreed to support the application. At the time no objections had been noted on ABC's website.

Local Plan: No further updates received. The Chairman suggested that the Parish Council meet with the proposed developer of Site 31. Concern was expressed that the developer would sell the land to a builder who would not honour the promises made to the Primary Academy. It was agreed that further information be sought concerning the omission site located behind Ashford Road alongside the Primary Academy.

11. Correspondence: The following items had been received:

- An email from John Hammond the Southern Water Public Relations Officer explaining that improvement works would soon be commencing at Hamstreet Wastewater Treatment Works in Warehorne Road. He had distributed a letter informing those living nearby.
- An invitation has been received from KCC to attend a Parish and Town Council Seminar on 3rd November at the Holiday Inn in Ashford. The Clerk was asked that it be noted that a representative from OPC would be attending.
- Emails from Southern Water concerning a study of national water resource availability and pressure and their 'Have Your Say' survey. Details were made available to those present.
- Two residents had sent emails asking why the break had been removed from the agenda and why questions had to be sent prior the meeting. An explanation had been sent to them explaining that questions received prior the meeting would be raised if possible during the meeting. These could be addressed correctly and calmly and would avoid the need to minimize the number of people asking questions. Another reason for this decision had been to stop the Parish Council meetings becoming unruly and difficult to follow.
- An email had been received from a resident asking why it was noted on the agenda that no decisions could be made under agenda item 'Matters Arising' and 'Any Other Business'. It was explained that the Parish Council had received advice that decisions could not be made under such broad headings.
- An email had been received from a resident asking how the Chairman and members were elected onto the Parish Council. An explanation was sent and details are now on the Parish Council's website under the heading Council Information.
- Mags Wellsted-Boorman highlighted that Network Rail would be making an application to install a new footbridge at Hamstreet Train Station, a lift would also be provided. This application will be discussed at the planning meeting being held on 17th October at 7.30pm in the Sports Pavilion.

12. Finance: Update, Authorisation of Cheques:

Budget Review: was circulated to those present.

Authorisation of Cheques: David Lancaster proposed that the following cheques be authorized.

To	Details	Amount	Cheque No.
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13. Any Other Business Approved by the Chairman: *Items for discussion only, no decisions can be made under this heading.*

Twining: During discussion concern was expressed that with dwindling numbers wishing to be involved on both sides the weekend would no longer be sustainable. David Lancaster is to make contact with Therouanne. It was suggested that a day trip may be an alternative to a weekend.

Street Lighting: It was highlighted that various street lights that had been 'necked' had still not been replaced and there was concern about dark areas in the village. The Parish Clerk will contact ABC.

Phone Box: Had been adopted, and its refurbishment was being organized.

Christmas Tree Trail: Mags Wellsted-Boorman highlighted that discussions continued.

14. Date of Next Meeting: Planning Meeting: Monday 17th October 2016 at 7.30pm
Parish Council: Monday 7th November 2016 at 7.30pm