

If a member of the public wishes to raise a particular question at this meeting this needs to be put in writing and presented via post or email to either the Chairman or Parish Clerk by Friday 12th May 2017 to enable it to be properly considered and answered.

Orlestone Parish Council

Notice is hereby given of the Annual General Meeting of Orlestone Parish Council to be held on **Monday 15th May 2017** at 7.30pm in the Hamstreet Sports Pavilion to conduct the business set out in the agenda below.

Sue Stiffell (Parish Clerk) Tel: 01233628481

AGENDA

- 1. Election of Chairman For The Ensuing Year**
- 2. Election of Vice-Chairman For The Ensuing Year**
- 3. To Receive and Approve the Inventory and Asset Register of Council Property**
- 4. To Appoint Members (including Chairman & Vice-Chairman if appropriate) for Parish Council Committees & Terms of Reference:** Planning Committee & Firework Committee.
- 5. Appointment of Representatives onto Outside Bodies:**
- 6. Allocation of Councillors' Responsibilities:**
Liaison with Ashford Borough Council and Other Authorities:
Highways & Drainage:
Communication (website)
Twinning
Public Liaison
Johnsons Corner
- 7. To Fix Date & Times of Parish Council Meetings for the Ensuing Year**
- 8. Declarations of Interest**
- 9. Apologies Received**
- 10. Minutes of the Last Meeting: Annual Assembly 3rd April, Parish Council 6th March 2017**
- 11. Reports from: Kent County Councillor Mike Angell, Borough Councillors Aline Hicks & Gareth Bradford, PCSO Dan Smith, Community Warden Kathy Carter**
- 12. Members Updates**
- 13. Correspondence Received**
- 14. Planning: Applications Received/Update**
- 15. Finance: Update; Discuss Sponsorship/Grant to St Mary's Church, Insurance Review & Annual Premium, Review End of Year Accounts/Agree Statements; Authorisation of Cheques**
- 16. Any Other Business**
Items for discussion only; no decisions can be made under this agenda item
- 17. Date of Next Meeting:** Monday 5th June 2017 at 7.30pm in the Pavilion (to be agreed at meeting)