

ORLESTONE PARISH COUNCIL

Minutes of Orlestone Parish Council's Meeting held at 7.30pm on Monday 5th June 2017 in The Hamstreet Sports Pavilion, Hamstreet, Ashford, Kent.

Present: George Sparks (Chairman), Andy Othen, Mags Wellsted-Boorman and the Parish Clerk (Sue Stiffell).

Also Present: Kent County Councillor Mike Angell, Borough Councillor Aline Hicks, Peter Davison (Parish Council's Planning Adviser)

1. Apologies: had been received from Mike Wady (away), Vicky McKissock (personal emergency), David Lancaster (working), it was agreed that these apologies be accepted. *Following the meeting the Parish Clerk picked up apologies from Tony Istead.*

2. Declarations of Interest:

Declarations of Pecuniary Interest (relating to items on this agenda made in order to comply with the Kent Code of Conduct): There were none made at this point from Councillors present.

Declarations of Significant Interest (relating to items on this agenda made in order to comply with the Kent Code of Conduct): There were none made at this point from Councillors present.

Declaration of Members Other Interest (relating to items on this agenda made in order to comply with the Kent Code of Conduct). It was noted that Mags Wellsted-Boorman was the secretary for the HDSLAs and the Chairman (George Sparks) was the Vice-Chair of the Hamstreet Branch of the Royal British Legion.

3. Minutes of the Last Meetings:

Parish Council's AGM held on 15th May 2017: Mags Wellsted-Boorman proposed that the minutes from the AGM held on 15th May 2017 be accepted as a correct record of the meeting and signed by the Chairman; George Sparks seconded this proposal.

4. Matters Arising from the Minutes of the AGM Held on 15th May 2017: *Items for discussion only; no decisions can be made under this agenda item.*

Victory Hall Play Area: Update: Michelle Bryne (ABC) reported via email, that a report to get the release of S106 funding for the project was progressing and would be going to cabinet on 13th July. The funds from the developer had not yet been received; this was being chased. The consultation leaflet about preferred play items for the play area was with the communications team at ABC and the draft would be circulated to members once received. She had not known about the newsletter concerning the location of the play area (sent out by the Victory Hall Management Committee) until after it had gone out. Her colleague (Amanda) was of the opinion that the play area can be moved and drainage issues can be dealt with.

At the moment getting the funding 'officially' approved for the project and the consultation leaflet out so that the design of it can move forward were Michelle's priorities; she noted that the location could then be discussed and a mutual agreement made.

During a brief discussion the Chairman highlighted that the location of the play area had been part of the consultation process and when people had voted, it was in the belief that the play area was to be moved.

Meeting Between Representatives of the HDSLAs & OPC to Discuss Funding: The Chairman highlighted that he and Andy Othen had met with Graham Woodcock (Vice-Chairman of the HDSLAs) to discuss funding needs for the Sports Pavilion and was now waiting for a copy of their income and expenditure records.

Mags highlighted that the HDSLAs's Treasurer was away so these records were not yet available but she provided those present with copies of the electricity bills received during the past year. Mags highlighted that at the moment these were on a fixed play which was due to end in 2018 when the tariff was likely to go up. Mags circulated notes from the meeting which had been provided by Graham Woodcock.

During a short discussion it was agreed that this item be put on the agenda for the next meeting.

5. Reports From Representatives of the Community:

PCSO Dan Smith reported via email that he had been working in the area since November 2016 with Hamstreet being one of the eleven villages he covered. An issued being brought to his attention was speeding. He has conducted several speed checks in various locations in the village and will continue to monitor the situation. With parking on the hill outside the school being an issue he has provided a visible presence here to try to deter problems.

Kent County Councillor Mike Angell: reported that he was pleased to have been voted back in and was now acting as Vice-Chairman of the Council and would be involved in a lot of civic duties.

Borough Councillor Aline Hicks: highlighted that the Local Plan papers would be going to Cabinet on 15th June and was hoping that the report would be available prior this meeting. During a short discussion the Chairman highlighted that the Parish Council would object if the land opposite Hamstreet Primary Academy had been put forward for development. Aline further highlighted that gypsy and traveller sites were being put forward.

6. Members Reports:

Twinning: Travel arrangements had been made with Ashford Minibuses providing a minibus for the trip taking place on Thursday 13th and Friday 14th July 2017. Ten villagers had confirmed their attendance. A gift for the hosts (three bottles of Kent champagne) had been purchased. During a short discussion it was noted that a union jack flag was still being sought.

Community Award: Replacement plates had been ordered (*to replace those already handed out which had been flawed*)

KALC: The Chairman reported that he and Peter Davison had attended the recently held KALC Ashford Area Committee meeting held on 24th May in Kingsnorth Recreation Centre during which a report on the Local Plan had been received but no further new information had been provided.

7. Planning: Updates, Applications Received:

The Chairman reported that the Chairman of Shadoxhurst had provided him with a copy of an 'Open Letter' to the Minister of State for Housing and Planning about the protection of green spaces. It was agreed that the letter be circulated to members and that the Chairman could sign it. The Clerk is to find out where this letter needs to be sent (back to the Chair of Shadoxhurst PC or to the Minister of State for Housing & Planning).

8. Correspondence:

The following items had been received:

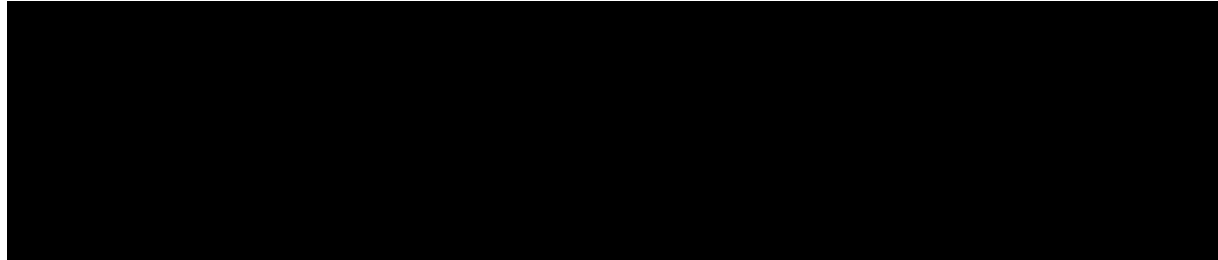
- An email from Michelle Byrne at ABC had been received in which she highlighted that all Parish Councils should adopt a safeguarding policy. The Parish Clerk had amended the template provided and created a draft OPC Safeguarding Policy which was circulated. Those present agreed that this be discussed at the next meeting.
- Letter from ABC regarding their Open Space Strategy with a questionnaire regarding OPC's public open spaces - passed to the Chairman for completion
- Email concerning ABC's Sports Strategies; it was noted that comments could be made on <https://haveyoursay.ashford.gov.uk/consult.ti/system/calendar>
- An agenda for the AGM of the Friends of St Mary's Church being held on Tuesday 13th June at 6.30pm and minutes from the AGM held on 20th June 2016.
- Invitation to renew OPC's annual membership to the Friends of St Marys Church; cost being £25. It was agreed that the annual membership be taken.
- A timesheet and request for payment from the tidyman. It was noted that he worked approximately 2/3 hours a week; his hourly rate being £9. During a short discussion those present agreed that this be increased to £10 per hour. It was not known how many hours Mr Collins spent gardening and the Chairman is to ask him if he wished to complete a timesheet and be paid an hourly rate for his work.
- Leaflet from Bartlett Tree Experts, information leaflet on services at Ashford Gateway Plus in Ashford Town, Clerks & Councils Direct magazine, leaflets/information from Ashford Health and Wellbeing Board

9. Finance: Update, Authorisation of Cheques:

Budget Update: A budget update was circulated to those present.

Authorisation of Cheques: Andy Othen proposed that the following cheques be authorized, Mags Wellsted-Boorman seconded this proposal. It was further agreed that the Chairman could authorise cheques that required signing before the next meeting.

To	Details	Amount	Cheque No.
----	---------	--------	------------



10. Any Other Business Approved by the Chairman: *Items for discussion only, no decisions can be made under this heading.*

- Defibrillator: Mags highlighted that Southern Rail Stations had them installed (a Trust had put them in) but this initiative had not spread to this area. During discussion concerning funding, Andy agreed to pursue funding from the Heartbeat Trust he would also contact BT about adopting the telephone box by the railway station.
- It had been noted that the green areas by the flats in Lancaster Close were in need of mowing and that the Parish Clerk would be contacting Hyde Association about the issue.

11. Date of Next Meeting: Planning Meeting: 19th June 2017 at 7.30pm Local Plan (if necessary)
Parish Council Meeting: 3rd July 2017 2017 at 7.30pm

Meeting Concluded 9.17pm

Chairman: