

ORLESTONE PARISH COUNCIL

Minutes of Orlestone Parish Council's Meeting held at 7.30pm on Monday 6th March 2017 in The Hamstreet Sports Pavilion, Hamstreet, Ashford, Kent.

Present: George Sparks (Chairman), Michael Wady (Vice-Chairman), Mags Wellsted-Boorman, David Lancaster, Vicky McKissock, Steve Shorter and the Parish Clerk (Sue Stiffell).

Also Present: PCSO Daniel Smith, Peter Davison (Parish Council's Planning Adviser) and one member of the public

- 1. Apologies:** had been received from Andy Othen (working) it was agreed that these apologies be accepted. Apologies were also received from Borough Councillors Aline Hicks and Gareth Bradford.

- 2. Declarations of Interest:**

Declarations of Pecuniary Interest (relating to items on this agenda made in order to comply with the Kent Code of Conduct): There were none made at this point from Councillors present.

Declarations of Significant Interest (relating to items on this agenda made in order to comply with the Kent Code of Conduct): There were none made at this point from Councillors present.

Declaration of Members Other Interest (relating to items on this agenda made in order to comply with the Kent Code of Conduct). It was noted that Mags Wellsted-Boorman was the secretary for the HDSLAs and the Chairman (George Sparks) is Vice-Chair of the Hamstreet Branch of the Royal British Legion.

It was agreed that agenda item 5 be brought forward to enable PCSO Daniel Smith to give his report as he had to leave early to attend another meeting.

- 5. Report From PCSO Daniel Smith:** Daniel reported that there had not been a great deal of crime or antisocial behaviour during the past month; there had been an incident of theft (tools from a work van). He continued to do speed checks in the area and aimed to do parking patrols during the primary academy's drop off and pick up times.

During a brief discussion following Daniel's report it was highlighted that there were issues with people going down the one way street the wrong way in Ruckinge Road (by the Duke's Head). Dan is to monitor this and the problem with parked cars on the pavement in the centre of the village. *PCSO Daniel Smith left the meeting*

- 3. Minutes of the Last Meetings:**

Parish Council Meeting held on 6th February 2017: Mags Wellsted-Boorman proposed that the minutes be accepted as a correct record of the meeting and signed by the Chairman; Mike Wady seconded this proposal.

Parish Council Meeting held on 20th February 2017: Mike Wady proposed that the minutes be accepted as a correct record of the meeting and signed by the Chairman; Vicky McKissock seconded this proposal.

- 4. Matters Arising From The Minutes Of The Meetings Held on 6th & 20th February 2017:** *Items for discussion only; no decisions can be made under this agenda item.*

Section 106 Funding to Victory Hall Play Area: Notes from a meeting held on Friday 24th February were made available to those present. The Chairman asked that members consider the idea of a regular grant to the Victory Hall Committee for maintaining the play area when it was in position. He highlighted that a consultation/flyer was in the process of being drawn up by ABC to ask what was wanted in the play area and that the Victory Hall Committee were drawing up a draft plan.

Parking: In reference to the delivery lorries parking on double yellow lines in the village (brought up during the meeting held on 20th February 2017); the Parking Enforcement Team at ABC have said that if a lorry is unloading they are not breaking the law. The Ops Team at Highways are reluctant to install any bollards to prevent the parking on the kerbs in the village. A Highways inspector has visited the main high street and has reported that the only visible damage is where the kerb has slightly sunk and this was not considered safety critical.

- 5. Members Reports:**

Highway Issues: Mike Wady reported that various trees in Bourne Lane (ditch side) were overhanging and looked in danger of losing branches; these needed cutting back. A brief discussion was held concerning how to find out who was responsible for these trees; Mike agreed to investigate further their ownership.

The Clerk reported that she had emailed Richard Highgate (Drainage Engineer) asking when he would be free to visit Hamstreet for a site meeting regarding the ditch by Bournewood Stores. She had not received a reply, it was agreed that she contact him again.

It was highlighted that KCC's consultation on their Freight Action Plan could be found on www.kent.gov.uk/freightactionplan It included local issues such as: operation stack, HGV routing and over-night lorry parking.

The Chairman highlighted that he had circulated a letter regarding the Chilmington Road development and that he had requested that certain roads in the area were avoided. During a brief discussion it was noted that the building scheme was scheduled to take up to 25 years.

Twinning: Thursday 13th and Friday 14th July 2017. During discussion it was agreed that transport needed to be booked and that to date fourteen people were on the list for attending. It was agreed that another article advertising the event be placed in the Parish Magazine.

Community Award: During a short discussion it was noted that Mags was to arrange for the plate to be engraved and the Clerk would buy flowers.

Festival of Transport: During discussions it was highlighted that the committee wished to change their name to The Hamstreet Music Festival and no longer wished to operate as a sub-committee of the Parish Council, instead they would work under the umbrella of the HDSL A and use their insurance for any planned events. Their funds would be used for the benefit of the whole community and to hold music events. Vicky Mckissock proposed that this be accepted by the Parish Council, David Lancaster seconded the proposal and those present agreed this way forward for the group.

6. **Planning: Updates, Applications Received**

An application for tree works had been made regarding the removal of 3 oaks in the garden of 75 Lancaster Close.

Future Planning in the Village: ABC's Draft Local Plan 2030: It was noted that a meeting would be held on Tuesday 14th March at 10am with Simon Cole to discuss the sites put forward for development in Hamstreet.

A brief update regarding the consultation event for the omission site (plot of land off Warehorne Road behind Ashford Road) held on 1st March had been received and circulated. It was noted that approximately 100 residents had attended with 40 completing forms. 60% of those completing the forms were against the development and 40% were supportive.

It was noted that representatives from the Parish Council are to meet with Hallam Land Management Ltd who are drawing up plans for Site 31 (plot of land opposite Hamstreet Primary Academy). During a short discussion it was agreed that Monday 27th March was the preferred date out of those suggested.

During discussion it was noted the Parish Council would rather there was no further development in the village but as this was unlikely they were asking ABC to only accept one site for development and did prefer the omission site to Site 31 at this stage.

7. **Correspondence:** The following items had been received:

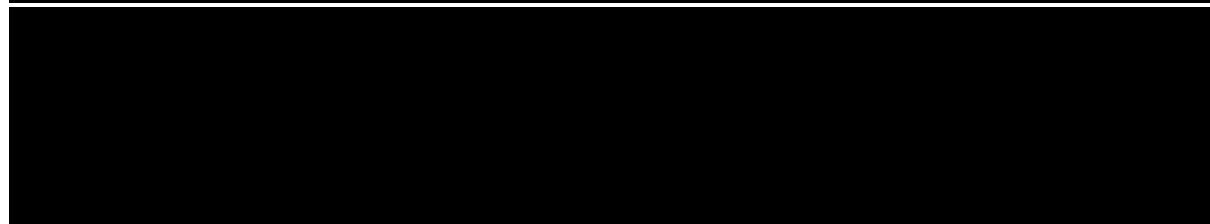
- Notice that The Local Government Boundary Commission for England had published draft recommendations on the future electoral arrangements for ABC. The consultation closes on 3rd April 2017. It is recommended that Ashford's 47 councillors should represent 31 single councillor wards and 8 two councillor wards across the borough. It was noted that this area would remain unchanged.
- A letter from the Kent Surrey Sussex Air Ambulance had been received requesting funding help and were seeking a grant of £250 from OPC towards the ongoing costs of providing their life-saving service. During a short discussion it was agreed that the spending of the Precept be kept for local groups.
- A copy of the East Division Neighbourhood Watch Newsletter Issue 7 (Feb 2017) was made available as was a copy of Shadoxhurst's village spring newsletter 2017, Clerks & Councils Direct Magazine, Leaflet from Bartlett Tree Experts.

8. **Finance: Update, Authorisation of Cheques:**

Budget Update: A budget update was circulated to those present. An updated Precept table had been received from ABC; this was circulated. It was noted that although the amount requested had remained the same the percentage change was -6%. The Chairman thought that this was due to there being a larger number of households now contributing.

Authorisation of Cheques: Mike Wady proposed that the following cheques be authorized, Mags Wellsted-Boorman seconded this proposal. It was agreed that the Chairman could authorise cheques that required signing before the next meeting.

To	Details	Amount	Cheque No.
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9. **Any Other Business Approved by the Chairman:** *Items for discussion only, no decisions can be made under this heading.*

- David Lancaster suggested that an aerial photograph of the village could a gift for Theourne. Mike Wady is to investigate this cost.
- David Lancaster noted that there were a number of potholes in Church Lane; Mike Wady is to highlight this to Highways.
- Flag Pole at Johnsons Corner: It was noted that Dave Collins had straightened the flagpole and that the Chairman was looking for a replacement.
- Annual Assembly: It was agreed that the usual groups be invited.

10. Date of Next Meeting: Planning Meeting: 20th March 2017 at 7.30pm (if necessary)
Parish Council's Annual Assembly: Monday 3rd April 2017 2017 at 7.30pm

Meeting Concluded 8.59pm

Chairman: